

MAYFIELD CITY SCHOOL DISTRICT
Wednesday, January 22, 2014
Regular Board Meeting
Baker Administration Building
Irene P. Kay Board Room
1101 S.O.M. Center Road
Mayfield Heights, OH 44124-2006
5:29 P.M.

1. OPENING ITEMS

A. ROLL CALL - Mr. Ron Fornaro, Ms. Sue Groszek, Mr. George J. Hughes, Mr. Jimmy Teresi

Mr. Hess was absent

2. PLEDGE OF ALLEGIANCE/HONORS --

The Pledge of Allegiance will be led by Mayfield High School student:

MAYFIELD HIGH SCHOOL STUDENT OF THE MONTH:

MARISSA WOODS

Marissa's character, work ethic, and maturity are truly outstanding. Marissa is a reserved person that understands what it takes to be successful academically. She has challenged herself with some of our most difficult courses and has done extremely well.

Marissa is the perfect example of a "complete package." She possesses the perfect blend of intelligence, hard work, humility and leadership to create the perfect student in class. As a Key Club member she is compassionate, caring and sincere. She is amazing.

Marissa is well liked amongst her peers and faculty at Mayfield High School. As a Peer Tutor she is able to show other students the necessary skills it takes to do well. She has patience when she works with others and is always very kind. She has shown that she has the self regulation to succeed in any endeavor.

As a Wildcat Focus Mentor, Marissa brings a smile to class every day and guides the freshman through many important lessons. She is a strong leader and excellent role model to the younger students. She is well respected by others for her willingness to help.

Outside of school, Marissa has used her natural talent to become an astonishing athlete and leader. As for Cross Country and Track, coaches see athletes graduate and move on, but Marissa will never be forgotten because of the impression she made as a person, not just as an athlete. She is a great athlete, but it is her dedication and determination that set her apart from others.

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – Wednesday, January 22, 2014

Marissa truly embodies the “relentless pursuit of excellence.” What a great success story, and this is just the beginning. Her parents have raised an amazing young woman and we are proud to have a student with this character at Mayfield High School; an exemplary recipient of the Mayfield Student of the Month.

3. PRESENTATIONS

A. HIGH SCHOOL PRESENTATION - TONY LOEWER

Mr. Loewer provided comment and analysis on a recent Class of 2013 feedback survey. Mr. Ward discussed HS goals - literacy, work of the professional learning communities to improve student instruction, Intervention

Mr. Frei, Mrs. DiCencza - discussed the merits of the intervention program - use of data elements, relevant check points, and the various intervention elements.

4. COMMUNITY COMMUNICATIONS

None

5. PRESIDENT'S ANNOUNCEMENTS

Welcome to the new Board Members, mentioned a District led in-service and shared that Mr. Teresi and Mr. Fornaro recently attended an OSBA conference.

6. BOARD MEMBER COMMITTEE REPORTS

None

7. SUPERINTENDENT'S ANNOUNCEMENTS

January is Board of Education appreciation month and Dr. Kelly and Mr. Snyder thanked the Board for all of their efforts & dedication.

8. SUPERINTENDENT'S CONSENT AGENDA

Board Action: 2014-013

A. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL

The Mayfield Board of Education approved the Superintendent's recommendations of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

1. **Brian Fancher** - Dramatics/Artistic Designer - \$431.00.
2. **Brian Fancher** - Dramatics/Staging - \$743.00.
3. **Brenda Graves** - AM/PM Supervision - \$17.04 per hour as needed.
4. **Jennifer Orbash** - Science Olympiad Coach, Middle School - \$475.00.

Recommend the following teachers be paid at the Curriculum/Other Special Employment rate of \$120/day or \$20/hour for work done over the 2013 Summer, days/hours as noted:

1. **Mary Anne Broscheid** - 5 days
2. **Alison Dreher** - 5 days

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – Wednesday, January 22, 2014

3. **Robyn Friedman** - 2 days
4. **Diane Hunziker** - 5 days
5. **Jennifer McGuire** - 3.5 days
6. **Kathleen Morgan** - 5 days

B. CERTIFIED - APPOINTMENTS, SUPPLEMENTAL - SPRING COACHING

<u>Name</u>	<u>Sport</u>	<u>Supplemental Position</u>	<u>Step</u>	<u>Salary</u>
1 Ross Bandiera	Tennis/	Asst V-JV	3	3,279.00
2 Nancy Baron	Track-Boys/	9th--Asst Coach	3	3,451.00
3 Alfred Benz	Track-Boys/	Asst Coach	3	4,314.00
4 Anthony Corpora	Track-Girls/	Head Coach	3	6,040.00
5 Nicole Durosco	Track-Boys/	7-8th--Asst Coach	1	1,898.00
6 David Ehrbar	Track-Girls/	7-8th--Asst Coach	3	3,279.00
7 Joshua Hayes	Baseball/Boys-	Asst Coach	2	3,451.00
8 Corey Hoynacke	Tennis/	Asst V-JV	2	2,588.00
9 James Nally	Baseball/Boys-	Asst Coach	3	4,314.00
10 James Newsome	Tennis/	7-8th Head Coach	3	3,020.00
11 Raymond Paglio, Jr.	Track-Girls/	Asst Coach	3	4,314.00
12 Andrew Perry	Tennis/	Head Coach	3	4,314.00
13 Robert L. Prendergast	Track-Boys/	7-8th--Asst Coach	3	3,279.00
14 Donald Ramer	Baseball-Boys/	Head Coach	3	6,040.00
15 Darren Rapposelli	Baseball/Boys-	Asst Coach	3	4,314.00
16 Ronald Suchy	Softball-Girls/	Head Coach	3	6,040.00
17 Roberta Trump	Track-Girls/	7-8th Head Coach	3	3,624.00
18 William Whaley	Track-Boys/	7-8th--Head Coach	2	2,761.00
19 Daniel Wojciechowicz	Tennis/	7-8th Head Coach	3	3,020.00

C. CERTIFIED - RESIGNATIONS, SUPPLEMENTAL

1. **Patricia Corrado Beard** - Department Liaison, Mayfield Middle School, effective August 26, 2013.

D. CERTIFIED - LEAVES OF ABSENCE

1. **Felecia Evans** - Assistant Principal, Middle School - Paid sick leave as a deduction from accumulated sick leave balance from December 9, 2013 through February 11, 2014. FMLA will run concurrently with paid sick leave during this time.

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – Wednesday, January 22, 2014

2. **Lorraine Snevel** - Physical Therapist, MCHI - Paid sick leave as a deduction from accumulated sick leave balance from October 22, 2013 through January 24, 2014. FMLA will run concurrently with paid sick leave during this time.
3. **Amy Snow** - Second Grade Teacher, Millridge - Paid sick leave as a deduction from accumulated sick leave balance from January 6 through April 4, 2014. FMLA will run concurrently with paid sick leave during this time.

E. CONSULTANTS

It is recommended that the following staff member be approved for one day (January 10, 2014) at per diem rate for assisting with preschool peer screenings.

1. **Joelle Grisez** - SLP, MCHI

F. CERTIFIED - SUBSTITUTES

Substitute Teachers

1. Adam Cunningham
2. Jane Metrisin

G. CLASSIFIED - APPOINTMENTS

1. **Lori Kim** - 90-Day Probationary Contract as an Instructional Assistant, High School, effective January 6, 2014, 2.5 hours per day at \$14.14 per hour.
2. **Pamela Miller** - 90-Day Probationary Contract as a part-time Food Service employee, High School, effective January 6, 2014, 3 hours per day at \$9.94 per hour.

H. CLASSIFIED - APPOINTMENTS, SUPPLEMENTAL - SPRING COACHING

	<u>Name</u>	<u>Sport</u>	<u>Supplemental Position</u>	<u>Step</u>	<u>Salary</u>
1	DeAnn Bartram	Track-Girls/	7-8th--Asst Coach	3	3,279.00
2	Anthony Bondra	Softball-Girls/	Asst Coach	3	4,314.00
3	Rose Burrello-Gype	Softball-Girls/	Asst Coach	3	4,314.00
4	Phil Byrne	Softball-Girls/	9th Coach	2	2,934.00
5	Stephen Canfield	Track-Boys/	Head Coach	3	6,040.00
6	Stephen Canfield	Indoor Track/	Varsity Boys/Girls (10%)	3	604.00
7	Michael Dodson	Baseball/Boys--	9th Coach	1	2,071.00
8	Preston Parker	Track-Boys/	9th--Head Coach	3	3,796.00
9	Sanford Siegler	Softball/Girls--	8th Grade	2	2,761.00

I. CLASSIFIED - APPOINTMENTS, SUPPLEMENTAL

1. **Alice Nelson** - Dramatics/Assistant, High School - \$1,279.00.
2. **Preston Parker** - After-School Activities, Middle School - \$21.84 per hour.

J. CLASSIFIED - CHANGE OF STATUS

1. **Bruce Balzano** - has satisfactorily completed his 90-day probationary appointment as a Bus Driver, and it is recommended that he remain in that position for the balance of the 2013-14 school year.
2. **Jason Berke** - has satisfactorily completed his 90-day probationary appointment as a Bus Driver, and it is recommended that he remain in that position for the balance of the 2013-14 school year.
3. **Brianne Malone** - has satisfactorily completed her 90-day probationary appointment as a Job Trainer, and it is recommended that she remain in that position for the balance of the 2013-14 school year.
4. **Margo Meyers** - has satisfactorily completed her 90-day probationary appointment as a Bus Driver, and it is recommended that she remain in that position for the balance of the 2013-14 school year.

K. CLASSIFIED - RETIREMENT

1. **Carole Agins** - Executive Secretary to the Superintendent, Central Office, is retiring effective July 1, 2014, after having been with Mayfield Schools for more than forty years. We want to express our appreciation for her many years of excellent service and extend best wishes.

L. CLASSIFIED - LEAVES OF ABSENCE

1. **Patricia Ulizzi** - Healthcare Paraprofessional, Millridge Elementary - Paid sick leave as a deduction from accumulated sick leave balance from October 23, 2013 through December 17, 2013. FMLA ran concurrently with paid sick leave during this time.

M. CLASSIFIED - SUBSTITUTES

Instructional Aide Substitutes

1. Faith Fragozo
2. Nicole Kostiha
3. Heather Loprich
4. Lynn Steffens

Secretarial/Library Substitutes

1. Rita Atlagovich/Secretarial
2. Robert Prendergast/Library

Building Monitor Substitutes

1. Camille Cleek
2. Heather Loprich

Food Service Substitutes

1. Gina Cannata

N. MAYFIELD POOL AND FIELD HOUSE PERSONNEL

1. **Carli Byrne** - Lifeguard Facility - \$10.10 per hour.
2. **Stefan English** - Attendant Facility - \$10.10 per hour.
3. **Conor Milroy** - Lifeguard General - \$7.95 per hour.
4. **Frank K. Pines, Jr.** - Lifeguard Facility - \$10.10 per hour.
5. **Julia Wilgus** - Lifeguard General - \$7.95 per hour.

ADDENDUM – Personnel

O.: CERTIFIED - SUBSTITUTES

Substitute Teacher

1. Thomas Anderson

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

Regular Agenda

9. OTHER SUPERINTENDENT'S BUSINESS:

Board Action: 2014-014

A. CLASSIFIED - CHANGE OF STATUS

The Mayfield Board of Education approved the Superintendent's recommendation of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

1. **Karen Fornaro** - Position change, effective February 3, 2014 from Special Needs Assistant, Millridge Elementary, 6.5 hours per day, to Healthcare Paraprofessional, Center Elementary, 7.0 hours per day at \$18.83 per hour.

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Sue Groszek, George J Hughes

Abstain: Ron Fornaro

B. EDUCATIONAL SERVICE CENTER OF CUYAHOGA COUNTY SERVICES FOR 2013-2014 -- ATT. #1

Board Action: 2014-015

The Mayfield Board of Education approved the contracted services through the Educational Service Center of Cuyahoga County to provide Sarah Fender LPN, services as a substitute nurse. See Att. #1. File Attachments

[Jan 22, 2014 Regular Meeting Att.#1.pdf \(30 KB\)](#)

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

C. 2014-15 PRESCHOOL TYPICAL PEER TUITION

Board Action: 2014-016

The Mayfield Board of Education approved to increase its 2014-15 Preschol Typical Peer Tuition from \$2,160.00 (2013-14) to \$2,250.00.

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

D. OHIO DEPARTMENT OF EDUCATION WAIVER REQUEST –

Board Action: 2014-017

The Mayfield Board of Education approved the request for a waiver for an Autism class.

The Mayfield City School District is requesting a waiver from the Ohio Department of Education to be allowed to exceed the class size limit of 6 students per instructional period in the Autism Unit at Lander Elementary School. This waiver request is for the remainder of the 2013-2014 school year.

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

10. TREASURER'S REPORT

A. FINANCIAL STATEMENTS FOR DECEMBER 31, 2013 -- Atts. #2, 3, 4, 5, 6, 7 & 8.

Board Action: 2014-018

The Mayfield Board of Education approved the following financial reports for the month ending December 31, 2013.

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – Wednesday, January 22, 2014

The financial statements include: The Cash Position Summary, the Cash Position Report for all funds, the Revenue Report for all funds, the Appropriations Summary Report, the Temporary/Annual/Supplemental Appropriation Certificate, the Monthly Check Listing Report and the Appropriations Transfer Report.

File Attachments

- [Jan 22, 2014 Regular Meeting Att.#2.pdf \(96 KB\)](#)
- [Jan 22, 2014 Regular Meeting Att.#3.pdf \(669 KB\)](#)
- [Jan 22, 2014 Regular Meeting Att.#4.pdf \(532 KB\)](#)
- [Jan 22, 2014 Regular Meeting Att.#5.pdf \(1,939 KB\)](#)
- [Jan 22, 2014 Regular Meeting Att.#6.pdf \(49 KB\)](#)
- [Jan 22, 2014 Regular Meeting Att.#7.pdf \(753 KB\)](#)
- [Jan 22, 2014 Regular Meeting Att.#8.pdf \(148 KB\)](#)

Motion by James Teresi, second by Ron Fornaro.
Final Resolution: Motion Carries
Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

B. FINANCIAL TRANSACTIONS

Board Action: 2014-019

The Mayfield Board of Education approve the following financial transactions/recommendations:

A. ADVANCES:

It is recommended that the Mayfield Board of Education approve the following advances out.

From Fund/SpCC	To Fund/SpCC	Amount
Funds transferred to cover an operational deficit or liability		
001-0000 (General Fund)	516-1484 (FY2014 - Title 6B)	\$75,000.00
001-0000 (General Fund)	551-1481 (FY2014 - Title III Immigrant)	\$5,000.00
001-0000 (General Fund)	551-1486 (FY2014 - Title III, LEP)	\$5,000.00
001-0000 (General Fund)	572-1487 (FY2014 - Title I)	\$80,000.00
001-0000 (General Fund)	590-1491 (FY2014 - Title IIA)	\$10,000.00

B. FUND NAME CHANGE & INCREASE:

Fund Purpose: To account for costs associated with capital improvements on the HS campus.

Fund/SpCC:	004-0026
Fund Name Change:	\$5.06M COPS 2014
Appropriation Increase	\$5,060,000.00
Amount:	

Motion by George J Hughes, second by James Teresi.
Final Resolution: Motion Carries
Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

C. DONATIONS

Board Action: 2014-020

The Mayfield Board of Education accepted the following donations:

1. \$500.00 from the Mayfield Academic Boosters Club, 6116 Wilson Mills Road, Mayfield Village, OH 44143 to Millridge Elementary School (Brenda Graves' class) on December 13, 2013. The money was deposited in the Rotary Fund to be used at a later date.
2. 1000.00 from Edward Radosky, 731 Cardinal Court, Eastlake, OH 440895, to the Judy Radosky Scholarship Fund.
3. \$4,250.00 from Margaret A. Dodson, 966 S.O.M. Center Road, Mayfield Village, OH 44143, in memory of Thomas Dodson, to the Mayfield High School Baseball Program.

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

D. MINIMUM WAGE INCREASE –

Board Action: 2014-021

The Mayfield Board of Education approved the Ohio Minimum Wage Law Increase effective January 1, 2014. The minimum wage to be increased from \$7.85 to \$7.95 per hour to comply with the Ohio Minimum Wage Laws, effective January 1, 2014 and applying said increase to all Mayfield City School District hourly rates where applicable.

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

E. MAYFIELD EXCEL TECC PROGRAM FEES -- ATT. #9

Board Action: 2014-022

The Mayfield Board of Education approved the Mayfield Excel TECC program fees as found in Att. 9. File Attachments

[Jan 22, 2014 Regular Meeting Att.#9.pdf \(131 KB\)](#)

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

11. OTHER TREASURER'S BUSINESS

A. MINUTES -- Regular Board Meeting Minutes of the Organizational Meeting of January 8, 2014- ATT.#10

Board Action: 2014-023

The Mayfield Board of Education approved the minutes of the Organizational Meeting of January 8, 2014. Att.#10.

File Attachments

[Jan 22, 2014 Regular Meeting Att.#10.pdf \(293 KB\)](#)

Motion by Ron Fornaro, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

12. OTHER BUSINESS

A. BOARD MEETING CHANGE OF DATE -- September, 2014

Board Action: 2014-024

The Mayfield Board of Education approved to change the date of the Regular Board Meeting scheduled in September 2014 from September 24, 2014 to the third Wednesday, September 17, 2014. Rosh Hashanah starts at sundown on September 24, 2014.

Motion by James Teresi, second by George J Hughes.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

B. BOARD POLICY ADOPTION CORRECTION FROM DECEMBER 18, 2013

Board Action: 2014-025

The Mayfield Board of Education approved to rescind its adoption of Administrative Guidelines 5215 (Missing Children) & 8330 (Student Records) that were presented as Board Policies during its December 18, 2013 special meeting. Administrative Guidelines do not require board adoption and are developed as an outgrowth of policy.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

C. IN MEMORIAM --

Stella Oatess passed away on May 18, 2013. Stella was a Cafeteria Manager at Center Elementary School for 25 years until she retired in June, 1972. Condolences are extended to the family of Stella Oatess.

13. EXECUTIVE SESSION

A. EXECUTIVE SESSION

Board Action: 2014-026

The Mayfield Board of Education agreed to convene to an Executive Session per ORC 121.22 (G)(1) to consider the employment of public employees.

Time In: 8:14 pm Time Out: 8:46 pm

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

14. OTHER BUSINESS - WALK-IN

A. CERTIFIED RETIREMENT – ADMINISTRATIVE

Board Action: 2014-027

The Mayfield Board of Education accepted the retirement of James A. Loewer from his position as Principal, Mayfield High effective at the close of business on December 31, 2015.

It is further directed by this Board that its Treasurer be authorized, and directed, to pay all benefits and other compensation afforded Mr. Loewer due him upon retirement under our Administrators compensation and Benefits policy, and in addition Mr. Loewer shall be eligible and receive the benefits and compensation found in Article X, Section B, and Paragraph 1.

We want to express our appreciation for his many years of excellent service and extend best wishes.

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

B. 5-YEAR CONTRACT – DR. KEITH KELLY

Board Action: 2014-028

The Mayfield Board of Education approved a 5-year employment contract with Dr. Keith Kelly as its Superintendent of Schools effective August 1, 2015 through July 31, 2020.

MAYFIELD CITY SCHOOLS BOE – Regular Meeting Minutes – Wednesday, January 22, 2014

It is further directed by this Board that the Treasurer and Legal Counsel draft and coordinate said employment contract and upon its completion be presented back to the Board of Education for review and signature.

Motion by Ron Fornaro, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

C. CERTIFIED EMPLOYMENT – TUTOR

Board Action: 2014-29

The Mayfield Board of Education approved the Superintendent’s recommendation of the following personnel items for the 2013-2014 school year as presented by the Director of Personnel.

Trevor T. Russo

Tentative Assignment:ESL Tutor, High School

Education:John Carroll University – OH – 2013 – BA

Experience:None

Contract:One-year limited contract for remainder of 2013-14 school year, effective January 23, 2014.

Annual Salary: \$25.42 per hour; 7.2 hours per day.

Motion by George J Hughes, second by James Teresi.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

15. ADJOURNMENT:

Board Action: 2014-30

The Mayfield Board of Education approved to adjourn meeting at 9:34pm.

Motion by George J Hughes, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: James Teresi, Ron Fornaro, Sue Groszek, George J Hughes

Date Approved: _____

Signed: _____

Ms. Sue Groszek, Board President

Attest : _____

Mr. Scott Snyder, Treasurer